

VAUGHN COLLEGE OF AERONAUTICS AND TECHNOLOGY

Welcome to Vaughn College! We are pleased that you are interested in summer housing on our campus. College makes summer living in New York an affordable reality. Live on campus at Vaughn College and you'll enjoy the pulse of the city with the warm, friendly feeling of a safe and accommodating community. Explore Queens, hop on a bus to Manhattan, or hang out with friends in your cable-ready, Internet-wired room. Our residence hall provides the best services and the newest facilities at the least expensive rates.

Vaughn College's three-story residence hall offers . . .

- Laundry, study and kitchen facilities
- Cable TV and Internet access
- Three student lounges and more

SUMMER 2017 HOUSING COSTS

Single Room	\$4,800
Double Room	\$3,360
Triple Room	\$2,400

Please mail your completed Summer Housing Application and \$125 housing deposit to:

**Vaughn College Attn:
Rachida Diallo
22-40 90th Street
Flushing, NY 11369**

If you have any preferred dates for summer stay, please come to the Office of Student Activities and Residence Life and speak with Rachida Diallo for rates.

To make a deposit payment online, visit www.vaughn.edu/housing

For information on residence hall policies and an application, visit www.vaughn.edu/bed

For residence hall fee information, visit www.vaughn.edu/fees

If you have any questions regarding your room assignment or the completion of the summer housing application, please contact the Office of Student Activities and Residence Life at 718.429.6600, ext. 316 or email housing@vaughn.edu.

(RETAIN FOR YOUR RECORDS.)

**Vaughn College
Summer Housing License
TERMS AND CONDITIONS**

Notice: Please read carefully all the provisions of these terms and conditions before signing the Summer Housing Application; you will be legally bound by these provisions

I. Period of License

- A. If this application is accepted and approved by the College and all other prerequisites for residency are met, this application shall automatically convert to your residence hall housing license with the College. This housing license is only for the summer session. The Resident is responsible for all fees, costs and charges for the summer term, whether or not the resident remains living in the residence hall, unless specifically relieved of the liability in writing by the College.
- B. Room assignments not claimed by 5:00PM of the first day of class each summer session will be forfeited unless other arrangements are made.
- C. Check-in is between the hours of 9 a.m. – 5 p.m. Check-out is by 2 p.m.

II. Assignments Availability

- A. Students are not guaranteed summer housing.
- B. The Office of Student Activities and Residence Life will continue to accept applications following priority deadlines, but will house students only on a space available basis.
- C. Residence Hall rooms, unless otherwise specified, are to be occupied by the persons assigned to that room only.
- D. If a vacancy occurs in the assigned room, the remaining resident agrees to accept another roommate as assigned, move to another room if requested, or pay additional charges based on lower occupancy of the room.
- E. A resident may not assign his or her room assignment to another person; rent his or her room assignment to another person, or otherwise permit another person to share, stay in, use regularly, occupy, or otherwise reside in the resident's assigned room. Resident may only use the room as a residence.
- F. If space permits, the Office of Student Activities and Residence Life reserves the right to consolidate available spaces or to assign a double room as a single at an increased rate.
- G. The resident understands that the College makes all assignments without regard to race, color, religion, sexual orientation or identity, disability, national origin or other legally protected categories, and rejects all requests for changes of assignments based on these protected categories.
- H. The College reserves the right to modify or terminate room assignments and relocate or remove residents at its discretion for any reason, including but not limited to disciplinary reasons, health, safety, catastrophe, emergency, closing of the facility, change in facility status, roommate conflicts, or violation or breach of this housing license, community living standards or College policies and procedures.

III. Cancellations and Refunds

- A. Students who are assigned Housing and who fail to move in will forfeit their deposit and remain responsible for any summer housing charges due. Students who move into the residence and who then leave or cancel their assignment at any point during the summer term will forfeit all deposits and be charged for the remaining housing costs.
- B. Students who cancel summer housing by notifying the Office of Student Activities and Residence Life in writing prior to May 1, will be refunded the \$125 housing deposit. After this date, the deposit will not be refunded. In the event damages to the room and/or common area the student will be responsible for paying the additional damage amount. Failure to receive a specific type of housing is not a justifiable reason to be refunded the \$125 deposit or to decline or move out of the residence.
- C. If a student is removed from the residence hall for judicial reasons, he/she forfeits the right to a refund of his/her housing charges and housing deposit and remains liable for the full amount.
- D. The \$125 housing deposit will not be refunded to residents who do not remain in housing for the entire summer session they applied for in their application.

IV. Furnishings

A. The College reserves the right to levy and collect charges for damages, unauthorized use, or alterations to rooms or equipment.

B. The College reserves the right to dispose of all stored items not properly claimed or for items left in rooms after the hall has officially closed. The College will not be held responsible for student belongings and reserves the right to take possession of and discard such belongings, change all applicable locks, and charge the student for all necessary expenses.

V. No Liability

The College disclaims any responsibility for, and each resident hereby releases and holds the College harmless from, any liability arising from any loss, theft or damage to any personal property (including without limitation money or valuables) located in any facility occupied by a resident. The College strongly encourages residents to obtain insurance coverage protecting the resident's personal property. **IF A RESIDENT DOES NOT HAVE ADEQUATE INSURANCE COVERAGE, THE ENTIRE AMOUNT OF ANY LOSS OR DAMAGE TO PERSONAL PROPERTY MUST BE BORNE ENTIRELY BY THE RESIDENT.**

VI. Right of Entry

The College reserves the right of authorized personnel to enter a resident's room, with or without notice, and authorized personnel may inspect, search and seize or remove items.

VII. Remedies

In the event a resident breaches the terms of this license, the College may, without advance notice, immediately cancel and terminate this agreement and all rights of use and occupancy of resident and is further hereby authorized to enter the room for the purpose of removing the resident, changing the locks, and removing and disposing of all belongings and property of the resident remaining in the room, which property shall automatically be deemed abandoned by resident, with resident releasing College from any liability for such removal and disposal.

VIII. Community Standards

It is the sole responsibility of the resident to obtain, read, and abide by the College Housing Community Standards and related rules and policies of the College governing student conduct all of which are hereby incorporated by reference into this license.

IX. Modifications and Additions

The College reserves the right to modify, amend and change the standards, terms and conditions of this residential license. Where feasible the College shall provide notice of the changes, amendments and alterations.

Office use only:
Room: _____
Type: _____
Staff: _____
Date: _____

VAUGHN COLLEGE OF AERONAUTICS AND TECHNOLOGY
Summer Housing Application and License

Personal Information:

_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Last Name	First Name	Middle Initial	Vaughn ID#						
Permanent Address: Street _____					City _____				
State _____	Zip _____	Country _____	Home Phone () _____						
Email Address _____				Preferred Phone Number () _____					
Gender Male	Female	Birthdate ____/____/____	Major _____						

Contact Person in Event of Emergency:

_____	_____
Name	Phone No.

Applicant Type	<input type="checkbox"/> Vaughn Student	Are you an ATI student? Yes No
	<input type="checkbox"/> Intern _____ (specify company)	
	<input type="checkbox"/> Other _____ (specify)	
		Are there any medical, physical or health needs to be accommodated when assigning your housing? <input type="checkbox"/> yes <input type="checkbox"/> no
Please indicate your housing preference below (1 is most preferred, 3 is least preferred).		
____ Single Room (\$4950)	____ Double Room (\$4,300)	____ Triple Room (\$3,780)

Periods Requested:

Please indicate how long you will need housing (residents moving in prior to move in date or after check out day will be charged the daily rate for the extra days):

- Entire Summer
- ATI Summer Session I (May13-June 30)
- Academic Summer Session I (May 20 – June 30)
- ATI Summer Session II (July 8 – August 25)
- Academic Summer Session II (July 8 – August 18)
- Other: **Date I would like to Move in:** _____ **Date I would like to move out:** _____

I understand that my signature indicates that I have read, understand, and agree to all terms, conditions, and policies outlined in this agreement and the College publications. In addition, I understand that the \$125 summer housing deposit does not guarantee that I will receive a housing assignment or that my preferences will be met. My signature also indicates that I understand that the \$125 summer housing deposit is nonrefundable after May 1.

_____	_____
Signature of Student	Date

*I understand an application will not be processed until I pay the \$125.00 deposit at www.vaughn.edu/housing or pay at student accounts.